



Instructions for portfolio Glass Design, 30 ECTS credits, 2010

YOUR PORTFOLIO SHOULD CONSIST OF THE FOLLOWING MANDATORY PARTS:

1. Design: Two posters of sketches for 3D design projects in glass or other materials, from previous study program, occupation or specially prepared for this application.
Each mounted on stiff cardboard, at most 50 × 70 cm
2. Glass: Three posters with photographs or other illustrations of your work in glass. For each item you should specify whether you made it on your own, were assisted by someone else or if it is a sketch of a work not yet realised.
Each mounted on stiff cardboard, at most 50 × 70 cm
3. Text: One A4-size page of typed English text, in which you describe yourself, explain why you are applying for this course and why you feel you should be accepted.
4. CV: Curriculum Vitæ with relevant information about education, work experience and travelling.

Consult our webpage for further information: <http://lnu.se/design>

SPECIAL REQUIREMENTS FOR APPLYING TO GLASS DESIGN 2010

- Approved portfolio
- Minimum two years of studies at the Linnaeus University Design Programme or corresponding studies in design, crafts, architecture or fine arts at another institution.
- English proficiency: TOEFL/IELTS

THE APPLICATION FOR GLASS DESIGN 2010 SHOULD CONSIST OF THE FOLLOWING:

1. Application form for Glass Design 2010
2. Verified copies of certificates that prove your fulfilment of the special requirements for this course (including TOEFL/IELTS)
3. Portfolio
4. Portfolio specification form

INSTRUCTIONS FOR MOUNTING AND MARKING OF PORTFOLIO ITEMS

- All items, except for text and CV, should be mounted on stiff cardboard, maximum 50 × 70 cm.
- Each item should be marked with you name and address on the reverse side.
- All items should be numbered according to the “portfolio specification form”.
- The entire portfolio should be contained in a single package that should be re-usable for returning the portfolio to you.
- The portfolio could also be delivered as JPG, TIFF or PDF-files on a CD or DVD.

RESPONSIBILITY

Linnaeus University takes no responsibility for the portfolios sent in. However, all portfolios will be handled with utmost care and confidentiality. If you are concerned, you should obtain an insurance policy for your package.

FEE FOR RETURNING PORTFOLIOS

An administrative fee of €40 Euro will be charged for handling and returning your portfolio. If you choose not to have your portfolio returned, you will not be charged this fee. Be sure to mark the appropriate alternatives in the “portfolio specification form”.

Pay the fee to:

Linnaeus University

Account number: 50816-8

Reference: 6200

IBANnummer SE30 9500 0099 6026 0050 8168

Swiftaddress NDEAESS (Nordea Bank Sweden)

105 06 Stockholm

Proof of payment should be attached to the “portfolio specification form”.

APPLICATION

The application form should be *postmarked on April 15th, 2010, at the latest.*

The portfolio and portfolio specification form should be *postmarked on May 15th, 2010, at the latest.*

The application, portfolio and portfolio specification form should be sent to:

Linnaeus University

Glass Design

SE-391 82 Kalmar

Sweden

Approved students will receive written notice by June 1st, at the latest.

Portfolios will be returned by July 15th, at the latest.



Portfolio specification form

Glass Design 2010

To be enclosed with the portfolio

Linnæus University
Glass Design
SE-391 82 Kalmar
Sweden

PERSONALS

Date of birth (Year-Month-Day)

.....
Last name

.....
First name

.....
Address

.....
Postal code

.....
City

.....
Country

.....
Phone (international format)

.....
Mobile phone (international format)

.....
E-mail address

PLEASE CROSS APPROPRIATE ALTERNATIVES

- I will personally collect my portfolio from the School of Design, Nybro, Sweden.
- I would like my portfolio to be returned to the address stated above (for a fee of 40 Euro).
- I do not want my portfolio returned, please destroy it after use.

PORTFOLIO

Item nr.

Description

1.

2.

3.

4.

5.

- Text enclosed
- CV enclosed

DATE AND SIGNATURE

.....



Application form Glass Design 2010

A copy of this form should also be enclosed with the portfolio

*Linnæus University
Glass Design
SE-391 82 Kalmar
Sweden*

CROSS TO APPLY

I apply for Glass Design 2010

PERSONALS

Date of birth (Year-Month-Day)

.....
Last name

.....
First name

.....
Address

.....
Postal code

.....
City

.....
Country

.....
Phone (international format)

.....
Mobile phone (international format)

.....
E-mail address
.....

THE APPLICATION SHOULD CONSIST OF:

1. This application form
2. Verified copies of certificates that prove your fulfilment of the special requirements for this course
(including TOEFL/IELTS)
3. Portfolio
4. Portfolio specification form

DATE AND SIGNATURE

.....